

CCI Glasgow
t/a The Community Coaching Initiative
(a company limited by guarantee)

Annual report and financial statements 2016



Registered company SC315322
Registered Charity SC037774

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People and advisors

Trustees and Board of Directors

for the year ended 30 September 2016

Keith G Young
Dr Andrea M Cooper
Keith LP Sheridan

Registered office

CCI Glasgow
t/a The Community Coaching Initiative
Poloc Cricket Club
"Shawholm"
Pollok Country Park
2060 Pollokshaws Road
Glasgow
G43 1AT
Scotland

Email: cci@poloc.com

Website: www.poloc.com (In the community)

Bankers

Clydesdale Bank
30 St. Vincent Street
Glasgow
G1 2HL

The Community Coaching Initiative - aims

The Charity's aims are set out in full its Memorandum of Association and centre on the promotion and encouragement of children and young adults in sports, particularly cricket, in Glasgow and its immediate surrounding area. The Charity's principal activity has, to date, been the provision of cricket coaching in schools in the greater Glasgow area.

The Charity is an independent body and, although founded by Poloc Cricket Club members and friends, is principally funded by third party grants and donations. The Charity retains a close relationship with Poloc Cricket Club, which partners with it in much of its work.

It is based in Pollok Country Park in Glasgow, and is managed by the Trustee/Directors.

In addition to Poloc Cricket Club, the Charity has close working relationships with Local Authorities, local schools, funding partners and relevant local and national sports governing bodies.

These strong links help the Charity with the activities carried out.

Directors' Report

for the year ended 30 September 2016

Structure, governance and management

Background and introduction

Community coaching has been provided by volunteer and Professional Coaches from Poloc Cricket Club since 2003. The growth and development of this work in the club's local community became enshrined in The Community Coaching Initiative after a time as more sessions were provided, links with funding partners and recipients of coaching developed and it became clear its work was of real and long-term value. On 25 January 2007, The Community Coaching Initiative's work was transferred into a newly formed company, limited by guarantee (CCI Glasgow). Then, on 1 February 2007, the newly formed company was granted Charitable status by OSCR.

Legal status

CCI Glasgow, t/a The Community Coaching Initiative ("the Charity") is a company limited by guarantee (number SC315322) and a recognised Scottish charity (number SC037774), governed by its Memorandum and Articles of Association. The charitable company was incorporated on 25 January 2007.

Charitable objectives and activities, achievements and performance

2016 coaching activities

In the year ended 30 September 2016, the Charity continued to provide in- and after-school coaching courses, or cricket coaching assistance, at/for schools in the Glasgow and East Renfrewshire Council areas. Weekly indoor community coaching was also provided between October 2015 and March 2016. Links were also maintained with the Western District Junior Cricket Union, Cricket Scotland's West Regional Academy, and Cricket Scotland itself.

Coach education

In conjunction with Poloc Cricket Club and Cricket Scotland and with the assistance of Glasgow Life, an ongoing programme of Coach and volunteer education continued during the year.

Directors' Report *(continued)*

for the year ended 30 September 2016

Charitable objectives and activities, achievements and performance *(cont'd)*

Links with Poloc Cricket Club

The Charity's links with Poloc Cricket Club continued throughout the year.

Directors

The Directors of the charitable company are its Trustees for the purpose of charity law. The Directors who served during the period and to the date of this report were as follows:

Keith G Young

Dr Andrea M Cooper

Keith LP Sheridan

Administrative structure

The Directors are responsible for the overall direction of the Charity and serve on a voluntary basis.

Outlook

The Charity remains committed to the continued development and growth of coaching services provided in its local community. It is hoped - subject only to funding restrictions - to again increase the numbers of children and young adults, and schools and other community organisations, benefiting from The Charity's activities in 2016. It is firmly believed that the coaching carried out benefits recipients in a number of ways: sporting, general health-wise and, as importantly, by bringing together people from different socio-economic, religious, ethnic and cultural backgrounds to mix in safe, structured and controlled ways.

Financial review

Funding

Funding is provided by sponsors and donors (individuals, Trusts, companies and other public and/or private grant-awarding bodies) who give towards the financial support of the Charity's work.

Directors' Report *(continued)*

for the year ended 30 September 2016

Financial review *(continued)*

Results

Per the Statement of Financial Activities on page 12, the Charity reported net income of £540 (2015: £346). At the Balance Sheet date, the Charity had total reserves of £906 (30 September 2015: £366).

Reserves policy

The Directors attempt to maintain free reserves sufficient to meet the Charity's annual administrative costs. At the year end, unrestricted reserves amounted to £906 which was an acceptable level.

Related party transactions

Details of related party transactions with Directors are disclosed in Note 7 on page 14.

The Directors recommend that Murray M McNicol, Chartered Accountant, remains as Independent Examiner until further notice.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

By order of the Board,



Keith G Young, *Director*
28 February 2017

Independent Examiner's Report to the Trustees of CCI Glasgow

I report on the financial statements of the Charity for the year ended 30 September 2016 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes set out on pages 9 to 15.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the Regulations"). The Charity's Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the Regulations. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the Act and Regulation 4 of the Regulations, and
 - to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Murray M McNicol, *Chartered Accountant*

1 Woodside Drive, Waterfoot
Glasgow
G76 0HD
28 February 2017

Statement of Accounting Policies

for the year ended 30 September 2016

This Statement of Accounting Policies forms part of the financial statements.

Accounting convention

The financial statements are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their Accounts in accordance with Financial Reporting Standard for Smaller Entities (effective January 2015), the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

Taxation

The Charity is exempt from Corporation Tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

The Accumulated Fund encompasses all income and expenditure relating to the primary activities of the Charity other than those for which funding is designated or restricted.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Income recognition

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations

Donations are recognised when the Charity has evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably. Entitlement usually arises immediately upon receipt, however, in the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

Statement of Accounting Policies (Continued) for the year ended 30 September 2016

Gift Aid

Income tax recoverable on Gift Aid donations is recognised when the respective donation has been recognised and the recoverable amount of income tax can be measured reliably; this is normally when the donor has completed the relevant Gift Aid declaration form. Income tax recoverable on Gift Aid donations is allocated to the same fund as the respective donation unless specified by the donor.

Income from charitable activities

Income from charitable activities includes income earned from the supply of services. Income from charitable activities is recognised as earned (as the related services are provided).

Investment income

Investment income is recognised when receivable and the amount can be measured reliably by the Charity.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured or estimated reliably.

Liabilities are measured on recognition at historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Expenditure on charitable activities

Expenditure on charitable activities includes all costs incurred by the Charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the Charity apportioned to charitable activities.

Governance costs

Governance costs (which are included as a component of support costs in accordance with SORP) comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice. These costs include those related to constitutional and statutory requirements, external scrutiny (audit or independent examination), strategic management, and other legal and professional fees.

Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Statement of Accounting Policies (Continued) for the year ended 30 September 2016

Activity based reporting

To comply fully with the Statement of Recommended Practice would require income and expenditure to be reported by activity. The Trustees are of the opinion that the Charity's activities are inter-linked therefore this would be impractical to calculate and would provide no additional benefit to the users of these financial statements. Therefore, no further analysis of income and expenditure is provided within these financial statements.

Debtors

Debtors are measured at their recoverable amounts, being the amount the Charity anticipates it will receive in settlement of the debt (net of any discounts offered and provision against bad debt). Prepayments are valued at the amount prepaid at the reporting date.

Creditors

Creditors are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of economic benefit - generally in the form of a cash payment - to a third party and the amount due to settle the obligation can be measured or estimated reliably.

CCI Glasgow
t/a The Community Coaching Initiative

Registered company SC315322
Registered Charity SC037774

Statement of Financial Activities

for the year ended 30 September 2016 (year ended 30 September 2015)

	Notes	Unrestricted and Total Funds 2016 £	Unrestricted and Total Funds 2015 £
Income and endowments from:			
Donations and legacies		3,565.60	3,932.23
Charitable activities		-	650.00
		<hr/>	<hr/>
Total income		3,565.60	4,582.23
		<hr/>	<hr/>
Expenditure on:			
Charitable activities	3	3,025.60	4,236.60
		<hr/>	<hr/>
Total expenditure		3,025.60	4,236.60
		<hr/>	<hr/>
Net income		540.00	345.63
		<hr/>	<hr/>
Net movement in Funds		540.00	345.63
		<hr/>	<hr/>
Reconciliation of Funds:			
Total Funds brought forward		365.69	20.06
		<hr/>	<hr/>
Total Funds carried forward		905.69	365.69
		<hr/>	<hr/>

CCI Glasgow
t/a The Community Coaching Initiative

Registered company SC315322
Registered Charity SC037774

Balance Sheet

as at 30 September 2016 (30 September 2015)

	Unrestricted and Total Funds 2016 £	Unrestricted and Total Funds 2015 £
Current Assets:		
Cash at bank	905.69	365.69
	<hr/>	<hr/>
Net assets	905.69	365.69
	<hr/>	<hr/>
The Funds of the Charity		
Unrestricted Funds	905.69	365.69
	<hr/>	<hr/>
Total Charity Funds	905.69	365.69
	<hr/>	<hr/>

In approving these financial statements the Trustees of the company confirm:

- (a) that for the year stated above, the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 30 September 2016; and
- (c) that they acknowledge their responsibility for:
 - (i) ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and
 - (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its income and expenditure for the year then ended in accordance with the requirements of Sections 394 and 395 of the Companies Act 2006 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. The financial statements were approved by the Board of Trustees on 7 January 2017 and were signed on its behalf by:



Keith G Young, *Director*
28 February 2017

Notes to the financial statements

for the year ended 30 September 2016

1. Limitation by guarantee

The company is limited by guarantee and as such has no share capital. Under the Memorandum of Association, each member of the company is liable to contribute £1 in the event of winding up.

	30 September 2016	30 September 2015
Number of members	2	2

2. Charitable status

The company is a registered Charity (registered number SC037774).

3. Charitable activities

	2016 £	2015 £
Coaching fees	1,507.50	2,722.50
Sports hall hire	1,444.00	1,433.50
Bank charges	74.10	80.60
	<hr/>	<hr/>
	3,025.60	4,236.60
	<hr/>	<hr/>

4. Directors

No remuneration is payable to Directors of the company.

5. Employees

The three Directors are the only employees of the company and receive no remuneration (Note 4).

6. Cash flow statement

The company qualifies as a small company. It has therefore taken advantage of the exemption in FRS 1 "Cash flow statements" and has not prepared a cash flow statement.

7. Related Party

Poloc Cricket Club is considered a Related Party by the Trustees and Directors. Payment for coaching services provided by Poloc Cricket Club in the year ended 30 September 2016, amounting to £1,508 (year to 30 September 2015: £2,723), is disclosed in the Statement of Financial Activities.

8. Transition to FRSSE SORP 2015

Due to the application of the Financial Reporting Standard for Smaller Entities 2015 and the related Statement of Recommended Practice: Accounting and Reporting by Charities, the prior year figures have been restated to reflect the required reporting categories.

There has been no change to the previously reported net income or closing total funds.

No restatement of the 30 September 2015 Statement of Financial Activities has been included as this would be indistinguishable from the comparative figures included in the Statement of Financial Activities on page 12.