

**CCI Glasgow Limited**  
**t/a The Community Coaching Initiative**  
(a company limited by guarantee)

## **Annual Report and Accounts 2012**

community coaching  
**initiative**

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Registered company SC315322  
Registered Charity SC037774

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## **People and advisors**

### **Trustees and Board of Directors**

for the year ended 30 September 2012

Keith G Young  
Dr Andrea M Cooper  
Keith LP Sheridan

### **Registered office**

CCI Glasgow Limited  
t/a The Community Coaching Initiative  
Poloc Cricket Club  
"Shawholm"  
Pollok Country Park  
2060 Pollokshaws Road  
Glasgow  
G43 1AT  
Scotland

Email: [cci@poloc.com](mailto:cci@poloc.com)

Website: [www.poloc.com](http://www.poloc.com) (In the community)

### **Bankers**

Clydesdale Bank  
30 St. Vincent Street  
Glasgow  
G1 2HL

## **The Community Coaching Initiative - aims**

The Charity's aims are set out in full its Memorandum of Association and centre on the promotion and encouragement of children and young adults in sports, particularly cricket, in Glasgow and its immediate surrounding area. The Charity's principal activity has, to date, been the provision of cricket coaching in schools in the greater Glasgow area.

The Charity is an independent body and, although founded by Poloc Cricket Club members and friends, is principally funded by third party grants and donations. The Charity retains a close relationship with Poloc Cricket Club, which partners with it in much of its work.

It is based in Pollok Country Park in Glasgow, and is managed by the Trustee/Directors.

In addition to Poloc Cricket Club, the Charity has close working relationships with Local Authorities, local schools, funding partners and relevant local and national sports governing bodies.

These strong links help the Charity with the activities carried out.

## **Directors' Report**

for the year ended 30 September 2012

### **Structure, governance and management**

#### *Background and introduction*

Community coaching has been provided by volunteer and Professional Coaches from Poloc Cricket Club since 2003. The growth and development of this work in the club's local community became enshrined in The Community Coaching Initiative after a time as more sessions were provided, links with funding partners and recipients of coaching developed and it became clear its work was of real and long-term value. On 25 January 2007, The Community Coaching Initiative's work was transferred into a newly formed company, limited by guarantee (CCI Glasgow Limited). Then, on 1 February 2007, the newly formed company was granted Charitable status by OSCR.

#### *Legal status*

CCI Glasgow Limited, t/a The Community Coaching Initiative ("the Charity") is a company limited by guarantee (number SC315322) and a recognised Scottish charity (number SC037774), governed by its Memorandum and Articles of Association. The charitable company was incorporated on 25 January 2007.

### **Charitable objectives and activities, achievements and performance**

#### *2012 coaching activities*

In the year ended 30 September 2012, the Charity continued to provide in- and after-school coaching courses, or cricket coaching assistance, at/for schools in the Glasgow and East Renfrewshire Council areas. Weekly indoor community coaching was also provided between October 2011 and March 2012. In addition an inter-primary school "Kwik Cricket" festival day was organised in conjunction with Glasgow Life. Links were also maintained with the Western District Junior Cricket Union, Cricket Scotland's Western Cricket Academy, and Cricket Scotland itself.

#### *Partnerships*

The Charity, in conjunction with Poloc Cricket Club, also continued its partnerships with two local further education establishments during the year, providing practice, coaching and/or matchday facilities to Glasgow Caledonian University and Langside College. Engagement with the Glasgow South West Community Sports Hub was also continued, a group bringing together organisations, including charities, based in and around the south west of Glasgow to share ideas and potentially better pool resources. This is a Glasgow Life initiative.

#### *Coach education*

In conjunction with Poloc Cricket Club and with the assistance of Glasgow Life, an ongoing programme of Coach and volunteer education continued during the year.

## **Directors' Report** *(continued)*

for the year ended 30 September 2012

### **Charitable objectives and activities, achievements and performance** *(cont'd)*

#### *Links with Poloc Cricket Club*

The Charity's links with Poloc Cricket Club continued throughout the year.

### **Directors**

The Directors of the charitable company are its Trustees for the purpose of charity law. The Directors who served during the period and to the date of this report were as follows:

Keith G Young

Dr Andrea M Cooper

Keith LP Sheridan

### **Administrative structure**

The Directors are responsible for the overall direction of the Charity and serve on a voluntary basis.

### **Outlook**

The Charity remains committed to the continued development and growth of coaching services provided in its local community. It is hoped - subject only to funding restrictions - to again increase the numbers of children and young adults, and schools and other community organisations, benefiting from The Charity's activities in 2012. It is firmly believed that the coaching carried out benefits recipients in a number of ways: sporting, general health-wise and, as importantly, by bringing together people from different socio-economic, religious, ethnic and cultural backgrounds to mix in safe, structured and controlled ways.

### **Financial review**

#### *Funding*

Funding is provided by sponsors and donors (individuals, Trusts, companies and other public and/or private grant-awarding bodies) who give towards the financial support of the Charity's work.

## Directors' Report *(continued)*

for the year ended 30 September 2012

### Financial review *(continued)*

#### *Results*

Per the Statement of Financial Activities on page 10, the Charity reported net incoming resources (i.e. surplus) of £854 (2011: £943). At the Balance Sheet date, the Charity had total reserves of £1,912 (30 September 2011: £1,058).

#### *Reserves policy*

The Directors maintain free reserves sufficient to meet the Charity's annual administrative costs. At the year end, free reserves amounted to £1,912 which was an acceptable level.

#### *Related party transactions*

Details of related party transactions with Directors are disclosed in Note 6 on page 12.

The Directors recommend that Murray M McNicol, Chartered Accountant, remains as Independent Examiner until further notice.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

By order of the Board,

Keith G Young, *Director*  
20 December 2012

## **Independent Examiner's Report to the Trustees of CCI Glasgow Limited**

I report on the Accounts of the Charity for the year ended 30 September 2012 which are set out on pages 9 to 13.

### **Respective responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the Accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The Charity's Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the Accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

### **Independent Examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare Accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Murray M McNicol, *Chartered Accountant*

1 Woodside Drive, Waterfoot  
Glasgow  
G76 0HD  
20 December 2012



## Statement of Accounting Policies

for the year ended 30 September 2012

This Statement of Accounting Policies forms part of the Accounts.

### Accounting convention

The accounts have been prepared under the Financial Reporting Standard for Smaller Entities (effective April 2008), in accordance with the historical cost basis of accounting and in accordance with Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005).

### Taxation

No provision for taxation, deferred or otherwise, has been provided in these accounts as the company is a registered charity (registered number SC037774) and is therefore exempt from taxation (other than Value Added Tax) under Section 505 of the Income and Corporation Taxes Act, 1988.

### Assets received as donations

No assets have been donated to the company, other than financial donations.

### Cash flow statement

No cash flow statement has been prepared as it is considered that no material benefit would be derived from such a statement.

### Replacement of assets

The company has no fixed assets. Items of equipment are expensed and charged through the Statement of Financial Activities.

### Accumulated funds

The Directors exercise their discretion in the utilisation of funds. The annual surplus or deficit on the Statement of Financial Activities is transferred to the Accumulated Fund.

### Incoming resources

Donations and grants are accounted for as soon as their amount and receipt are reasonably certain. For unsolicited donations, this is when received.

### Interest

Interest is accounted for in the period it is receivable.

### Resources expended

Expenditure on charitable activities represents expenditure in the furtherance of the aims of the Charity.

## Statement of Financial Activities

for the year ended 30 September 2012 (year to 30 September 2011)

Income and expenditure	Unrestricted and Total Funds 2012 £	Unrestricted and Total Funds 2011 £
<b>Incoming resources</b>		
Donations	3,355.79	3,220.66
Grants	2,700.00	2,000.00
	_____	_____
Total incoming resources	6,055.79	5,220.66
	_____	_____
<b>Resources expended</b>		
<i>Charitable activities:</i>		
Coaching fees	4,080.00	3,240.00
Sports hall hire	1,045.00	1,007.00
Bank charges	77.20	30.18
	_____	_____
Total resources expended	5,202.20	4,277.18
	_____	_____
<b>Net incoming resources</b>		
for the period from continuing operations	853.59	943.48
	_____	_____
Net movement in funds	853.59	943.48
	_____	_____
<b>Accumulated Fund</b>		
Balance at 1 October 2011 (1 October 2010)	1,058.11	114.63
	_____	_____
Balance carried forward at 30 September 2012 (30 September 2011)	1,911.70	1,058.11
	_____	_____

## Balance Sheet

as at 30 September 2012 (30 September 2011)

	<b>Unrestricted And Total Funds 2012 £</b>	<b>Unrestricted and Total Funds 2011 £</b>
<b>Current Assets</b>		
Bank balances	1,911.70	1,058.11
	_____	_____
Total assets	1,911.70	1,058.11
	_____	_____
<i>Represented by:</i>		
Accumulated Fund	1,911.70	1,058.11
	_____	_____
	1,911.70	1,058.11
	_____	_____

- (a) For the year ended 30 September 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.
- (b) Members have not required the company to obtain an audit of its Accounts for the year in question in accordance with section 476.
- (c) The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of Accounts.
- (d) The Accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Keith G Young, *Director*  
20 December 2012

## **Notes to the Accounts**

for the year ended 30 September 2012

### **1. Limitation by guarantee**

The company is limited by guarantee and as such has no share capital. Under the Memorandum of Association, each member of the company is liable to contribute £1 in the event of winding up.

	30 September 2012	30 September 2011
Number of members	2	2

### **2. Charitable status**

The company is a registered Charity (registered number SC037774).

### **3. Directors**

No remuneration is payable to Directors of the company.

### **4. Employees**

The three Directors are the only employees of the company and receive no remuneration (Note 3).

### **5. Cash flow statement**

The company qualifies as a small company. It has therefore taken advantage of the exemption in FRS 1 "Cash flow statements" and has not prepared a cash flow statement.

### **6. Related Party**

Poloc Cricket Club is considered a Related Party by the Trustees and Directors. Payment for coaching services provided by Poloc Cricket Club in the year ended 30 September 2012, amounting to £4,080 (year to 30 September 2011: £3,240), is disclosed in the Statement of Financial Activities.

## **Donations and grants received**

for the year ended 30 September 2012

### **Donors**

*£500 up to £1,000:*

Millar & Bryce Limited  
The Robertson Trust

*Up to £500:*

Mackay Corporate  
Primestaff  
Hardman & Co.  
Capital Managers LLP  
Griffith & Armour  
McCaffery & Co.  
Cardew Group  
Nplus1 Brewin LLP  
NHS Education

No donors expressed a desire for anonymity.

### **Grant awarding bodies**

*£1,000 to £2,000:*

Glasgow Council Area Committee

*£500 up to £1,000:*

Big Lottery Fund  
Co-operative Community Fund

No grant awarding body expressed a desire for anonymity.